

The certification procedure for organic production is regulated by the norms for the respective standard.

For EU-certification in Third Countries:

Reg. EU 2018/848 + delegated and implemented acts

For the certification of livestock, specifically, the following rules will be considered by Kiwa BCS, in line with the above-mentioned norms:

Reg. (EU) 2018/848 as applicable to the articles mentioned in chapters II, III, IV, especially Art. 9; 10, 14 ; Annex II part II; Reg. (EU) 2021/1165 Art. 3 – 6, annex III, IV, VI; Reg. (EU) 2021/771 Art. 1

If there are no specific requirements available in the regulations mentioned above, Kiwa BCS provides Policy Papers with production rules for specific species like e.g. silk worms. Camelids are handled like Equidae.

The inspection program is structured as follows:

- a) Organic Systems Plan
- b) Inspection
- c) Certification

1. Organic Systems Plan

The Organic Systems Plan has to be compiled and submitted to Kiwa BCS Öko-Garantie for verification before inspection. The Organic Systems Plan has to be updated continuously to reflect the current state of the operation. Changes always have to be communicated to the certification body, but no later than before the next inspection.

An Organic Systems Plan template is provided by Kiwa BCS. It consists of the following elements:

- Conformity Declaration of the Operation Manager for the respective standard
- Complete description of the operation and its facilities
- Description of all production procedures and –means, so Kiwa BCS can verify their compliance with the respective standard

In addition, the operator must provide a preventive measure plan mentioned in Reg. (EU) 2021/1698 Art. 10, 1. a) iii.

2. Inspection of Agricultural Operations

During inspection the compliance of the operation/part of the operation with the requirements of the respective standard is verified. An announced inspection takes place at least once per year.

Further announced and/or unannounced inspections can be part of the certification procedure. The inspector is obliged and authorized to request and verify all documents, records and amenities as deemed necessary for the inspection.

2.1. Organic Systems Plan

In general the inspection is based on the verification of statements in the Organic Systems Plan and on a comparison with the findings in the facility. If needed, adjustments have to be made to the Organic Systems Plan.

2.2. On-Site Inspection

The on-site inspection encompasses all parts of the operation:

- On-site inspection/Assessment of all livestock housing conditions, husbandry conditions, stocking density, open air areas, pastures, feed (nutritional requirements, in-conversion feed), veterinary treatments, disease prevention.
- Infrastructure for improvement measures, vehicle fleet, machinery, workshops. .
- All agricultural buildings on the premises, especially feed storage facilities and stables/livestock housing facilities.
- Specific requirements of livestock housing conditions
- Management of animals
- Disease prevention and veterinary treatment
- Comprehension of the general situation of the operation in relevant areas (internal/external factors), national regulations, markets, unusual climate, personal factors, etc.

Subject to inspection are all production procedures and – facilities of the operation, as well as all concrete measures regarding a compliance of the standard regarding:

Inspection Program according to Regulation (EU) 2018/848 for Livestock

- Management of animals and livestock production
- Specific requirements of housing conditions
- Origin of organic animals
- Origin and contents of animal feed
- Stocking density
- Verification of the minimum surface indoor and outdoor areas
- Storage of products
- Separation of organic products and non-organic products
- Traceability of products
- Packaging and identification of organic products (labels and delivery papers)
- Flow of goods with regard to quantities (potentially) harvested and quantities sold
- Precautionary measures in place to avoid risks of contamination of organic production and products with non-authorized products or substances

2.3. Verification of Documents

The following documents have to be made available to the inspector, if applicable:

- detailed maps of animal housing systems including all relevant data and measurements
- Maps of premises with adjacent buildings, storage, processing, packaging

Access to the bookkeeping documents provides information about:

- All fields, location, size, ownership and field history
- Annual crop planning; planted crops, crop rotation, green manure and nurse crops; feed production
- Application of all permitted/ prohibited substances according to the standard
- Listing of all organically and conventionally produced products
- Listing of all suppliers, including documents for tracing, e.g. valid organic certificates, shipping papers, invoices, etc.
- Listing of all products in storage
- Date and quantities of /production
- Documentation of receipt of goods (receipts, purchasing log: lists or bookkeeping)
- Documentation of shipping (books, numbers, cash, identification, shipping documents, invoices, transport)
- Measures for traceability
- Product reclamations, customer information/ customer service procedure in the case of irregularities

2.4. Inspection Report

- The inspection report is the final document that describes the results of the inspection. It is compiled by the inspector and has to be signed by the operation manager.
- It documents detected non-compliances with the respective standard and which measures for correction of non-compliances have been determined.

The results of the inspection report are basis for the certification.

2.5. Possible other Procedures

- Sampling is always possible, but in moments of suspicion it is mandatory.
- Sampling of packaging and/or labeling materials
- Inspection of additional parts of the operation
- Additional inspections

3. Certification

- Certification is based on the inspection report and the Organic Systems Plan
- If needed, conditions are imposed and communicated in written form
- If needed, notification is given with measures according to the catalogue of measures
- Tracing of implementation of conditions by Kiwa BCS
- Certification decision / issuance of certificate

The Inspection Program is a model and not conclusive. Specific situations in the operations can lead to variances from the described program. It serves for orientation during the execution of the certification procedure according to the respective standard by Kiwa BCS Öko-Garantie GmbH.
The Inspection Program is subject to modifications.